



# UNITED NATIONS SUPPORT OFFICE IN SOMALIA

(UNSOS)

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY  
THIS POSITION IS OPEN TO SOMALI NATIONALS ONLY AND DOES NOT HAVE INTERNATIONAL BENEFITS  
FEMALE CANDIDATES ARE PARTICULARLY ENCOURAGED TO APPLY

<b>DEADLINE FOR APPLICATIONS:</b>	<b>18 NOVEMBER 2016</b>
<b>DATE OF ISSUANCE:</b>	<b>04 NOVEMBER 2016</b>
<b>FUNCTIONAL TITLE:</b>	<b>WATER AND SANITATION ENGINEER (COMMODITY MANAGER)</b>
<b>LEVEL:</b>	<b>NO-C</b>
<b>SECTION:</b>	<b>SUPPLY CHAIN MANAGEMENT</b>
<b>LOCATION:</b>	<b>NAIROBI</b>
<b>DURATION OF CONTRACT:</b>	<b>ONE(01) FIXED TERM</b>
<b>VACANCY ANNOUNCEMENT NUMBER:</b>	<b>UNSOS/SCM/069/2016</b>

## Special Notice

This position is funded for an initial period of one year, extension of appointment will be subject to budgetary approval. Appointment against this post is on a local basis. The candidate is responsible for any travel expenses incurred in order to take-up the appointment. All applicants are strongly encouraged to apply on-line as soon as possible after the job opening has been posted and well before the deadline stated in the job opening.

Interested applicants who are working with UN Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

## Background

United Nations (UN) Department of Field Support (DFS) is establishing a Supply Chain Management (SCM) Program at the enterprise level to increase the efficiency and effectiveness of Field Mission support through holistic planning and continuous collaboration across all stakeholders. The Supply Chain Operations Reference (SCOR<sup>®</sup>) model is used to categorize the future state of UN supply chain processes in a standard reference model that can be measured, managed, and controlled.

## Organizational Setting and Reporting Relationships:

Under the overall guidance of the Chief Supply Chain Operations, the Water and Sanitation Engineer shall be responsible for all aspects of managing a product category or a product range. The Water and Sanitation Engineer shall focus on requirements related to Water, Sanitation and Public Health and report to the Chief Supply Chain Operations for a related product/service segment.

## Duties and Responsibilities:

The Water and Sanitation Engineer (Commodity Manager) shall be responsible but not limited to the following:

- Develop tactical sourcing activities for categories in the area of Water, Sanitation and Public Health.
- Manages commodities under ownership through maintaining technical knowledge and expertise to support development of technical requirements.
- Prepare designs, bill of quantities and technical specifications for acquisition of goods and services related to water resource management, waste management, public health, safety, environment and sanitation.
- Provide client with customer focused insights regarding the product and category.
- Support the development and implementation of category based procurement strategies and support supplier relationship management for business critical suppliers.
- Coordinate integrated business planning meetings/ seminars to analyse current market trends and identify any potential disruptions in market supply

- Work with Procurement buyers and Contract Managers to develop, negotiate and implement usable framework contracts in order to bundle spend volume and to support purchase order processing.
- Develop, maintain and share best practice approaches for e.g. target pricing, contract structure, KPI system.

**Competences:**

**Professionalism:** Demonstrate professional competence and in-depth knowledge of principles of water resource management, waste management, sanitation, environment and public health; design, prepare drawings, write technical specifications, vendor relationship, outsourcing and contracting process; proven understanding of technical, supervisory and administrative roles relating to these functions; Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work.

**Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

**Client Orientation:** Considers all those to whom services are provided to be “clients” and seeks to see things from clients’ point of view. Establishes and maintains productive partnerships with clients by gaining their trust and respect. Identifies clients’ needs and matches them to appropriate solutions. Keeps clients informed of progress or setbacks in projects. Meets timeline for delivery of product or services to clients.

**Education:**

Advanced university degree (Master’s degree or equivalent) in Engineering (e.g. civil, hydraulic, Environment) or related areas. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree. Knowledge of SCOR® model and SCOR certification is desirable.

**Experience:**

At least five (05) years of progressively responsible experience in technical areas in the engineering with focus on water, sanitation, environment and public health, supply chain management or project management. Experience with product purchasing, financial analysis, and inventory control is desirable.

**Language:** Fluency in English, (both oral and written) is required; Knowledge of another UN official language is an advantage.

**Other:** Knowledge of AutoCAD is desirable.

**Assessment Method:** Evaluation of qualified candidates for this positions may include a substantive assessment which will be followed by a competency-based interview.

**Additional Information:**

Candidates who are not selected, but whose performance in the interview process nevertheless demonstrated them to be suitable for a similar function may be kept on a roster for up to 12 months. Candidates placed on the roster may be considered for selection against future vacancies for the same function and level.

**How to Apply:**

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below on or before the deadline. The P.11 is on the <https://unsos.unmissions.org/jobs>. Applications submitted after the deadline **18 November 2016** will not be accepted. **CVs will not be accepted.**

**Email: [recruitment-unsoa@un.org](mailto:recruitment-unsoa@un.org)**

**Please quote, Vacancy Announcement Number and Functional Title in the subject of the e-mail**

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).