



**UNITED NATIONS SUPPORT OFFICE IN SOMALIA  
(UNSOS)**

**UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY**

<b>DEADLINE FOR APPLICATIONS:</b>	<b>20 JUNE 2018</b>
<b>DATE OF ISSUANCE:</b>	<b>14 JUNE 2018</b>
<b>FUNCTIONAL TITLE:</b>	<b>ENGINEER</b>
<b>SECTION:</b>	<b>FACILITIES &amp; ENVIRONMENTAL MANAGEMENT SECTION</b>
<b>LOCATION:</b>	<b>MOGADISHU, SOMALIA</b>
<b>TYPE OF CONTRACT:</b>	<b>INTERNATIONAL INDIVIDUAL CONTRACTOR</b>
<b>DURATION OF CONTRACT</b>	<b>1-9 MONTHS</b>
<b>VACANCY ANNOUNCEMENT NUMBER:</b>	<b>UNSOS/FEMS/019/2018</b>

**Special Notice:**

Interested applicants who are working with UNSOS/UNSOM Third Party Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy. **Applicants should also clearly indicate in their application the name of their employer.**

**Organisational Setting and Reporting Relationships:**

The Individual Contractor will be reporting to Chief Engineer.

**Responsibilities:**

Under the overall supervision of the Chief Engineer, and the direct supervision of the Chief Facilities Manager, the Engineer will be a crucial part of a team responsible and accountable for ensuring the management of facilities. He/she will be responsible for the following duties:

- Inspection of various minor construction works. Do on-site observation and keep the Client informed on the construction progress of designated project
- Ensure proper implementation of the project as per technical specifications and plans agreed with the client
- Raise task orders and assign the contractors various construction and facilities maintenance/ upgrade tasks
- Monitor contractor's timelines and schedules on works implementation
- Ensure all materials and equipment used by the contractors meet the required standards
- Ensure conformity with the design concepts of the services and with the information given in the contract documents
- Receive and review progress reports from the contractors
- Keep and maintain records of task orders, invoices and other contract documents for the projects handled
- Develop working drawings and estimate to guide the contractor on task order proposal development
- Review various proposal documents from contractors and make necessary adjustments where required
- Attend monthly contractor review meetings for performance monitoring
- Verify invoices for various works done after inspection and confirmation of satisfaction
- Offer support as requested to FEMS/all colleagues on construction and other technical matters
- Coordinate facilities maintenance works on day to day basis
- Assist towards developing specifications for engineering goods and services

- Analyze project proposals to ensure technical feasibility and to ensure that projects objectives are attainable within the prescribed resources
- Undertake research to gather information related to engineering projects
- Monitor and supervise construction and engineering service contractor

#### **Expected Results (Deliverables)**

- Ensure minor repair works are attended within shortest time possible, not more than 3 days from the reporting date.
- Ensure Emergency repairs are attended by the contractor within same day reported.
- Ensure construction projects undertaken by the contractor are implemented as per technical specifications, drawings and in accordance with common Engineering practices and in line with scope of works and BOQ line items.
- Ensure Task orders are issued without delays once task order proposals are received and reviewed in compliance with contract BOQ. Unless there are revisions required after review, normal task orders without issues to be raised within 3 days.
- Make sure projects tasked to the contractors are completed within the dates mentioned in the task orders, unless in exceptional cases that can't be avoided because of external factors.
- Ensure routine facilities maintenance and ground maintenance works are attended on day to day basis.
- Provide technical details, specifications scopes of works required for various projects/works within the set timelines.
- Do onsite regular supervision to various projects and ensure quality works, proper materials and good workmanship is maintained to the satisfaction of the clients and Engineering section.
- Ensure task orders records are well maintained and tracking sheets updated at all times in the common share drive.
- Ensure any other technical support assigned is completed efficiently and in a timely manner.

#### **Competencies:**

**Professionalism:** Engineering skills that indicate capability to progress to more challenging projects.

Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work

**Planning & Organizing:** Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; adjusts priorities as required; Allocates appropriate amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

**Teamwork:** Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

**Education:**

University Degree (Bachelor or equivalent) Civil Engineering.

**Work Experience:**

Minimum five (5) years experience after graduation (Bachelor of Science in Engineering) and progressively responsible experience in an engineering firm or construction site or in Plant operations.

**Language:**

English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in oral and written English is required. Knowledge of French and/or other UN Official Language would be an additional asset.

**Assessment:** Evaluation of qualified candidates may include an assessment exercise which may be followed by competency based interview.

**How to Apply:**

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below on or before the deadline. The P.11 is on the <https://unsos.unmissions.org/jobs>. Applications submitted after the deadline **20 June 2018** will not be accepted. CVs will not be accepted.

**Email:** [recruitment-unsoa@un.org](mailto:recruitment-unsoa@un.org)

**Please quote, Vacancy Announcement Number and Functional Title in the subject of the e-mail**

**A copy of P11 to be attached.**

**The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.**

**THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).**