



**UNITED NATIONS SUPPORT OFFICE IN SOMALIA
(UNSOS)**

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

DEADLINE FOR APPLICATIONS:	10 JANUARY 2018
DATE OF ISSUANCE:	28 DECEMBER 2017
FUNCTIONAL TITLE:	PROJECT MANAGER/ENGINEER
SECTION:	UNSOS
LOCATION:	MOGADISHU, SOMALIA
TYPE OF CONTRACT:	INTERNATIONAL INDIVIDUAL CONTRACTOR
DURATION OF CONTRACT	1-9 MONTHS
VACANCY ANNOUNCEMENT NUMBER:	UNSOS/IDIS/PME/036/2017

Special Notice:

Interested applicants who are working with UNSOS/UNSOM Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

OVERVIEW OF THE POSITION

The United Nations Support Office in Somalia (UNSOS) conducts activities including the design and construction of logistics support facilities and other vertical and horizontal structures and facilities throughout Somalia in support of the African Union Mission and UNSOM in Somalia.

The aim of UNSOS is to respond to the needs of the client for operationally important infrastructure projects throughout Somalia including civil engineering work, water and sanitation projects, power supply systems, waste management facilities, roads, heliports, airfields, and similar facilities.

DUTIES AND RESPONSIBILITIES:

Under the overall supervision of the Chief/OIC Infrastructure Design and Implementation Section and the direct supervision of Portfolio Manager the incumbent will be a crucial part of a team responsible and accountable for ensuring the scheduling, quality control and safety of the construction of a logistics support hub for UNSOS and its clients in Somalia.

In particular, he/she will be responsible and accountable for the Project Management, and the coordination and implantation of the approved project in support of the clients. The person will be based on site in a sector-hub in Somalia.

- Have a detailed knowledge of the assigned project, located in Mogadishu in Somalia;
- Assist and guide the Contractor's Site Engineers and QA/QS specialists in the implementation of the project as per technical specifications and plans agreed with the client;
- Surveying and assessing the project as designated by UNSOS;
- Coordinate material supply chains with other sections and units in the mission such as Movement Control, Aviation, Warehouse & Distribution;

- Determine if the UNSOS contractors are proceeding in accordance with the contract documents;
- Coordinate the QA/QS team in monitoring of contractors in the areas of monitoring, change of orders, contract compliance, quality control and assurance, safety and documentation of all interaction;
- Bring to the attention of the Portfolio Manager and Chief IDIS if the contractor is not meeting timelines by managing detailed MS Project schedules or where quality and safety standards are not being met and provide solutions for improving the quality of work;
- Ensure that all materials and equipment related to the project meet the required standards and specifications;
- Report to the Portfolio Manager and Chief IDIS on all technical issues including but not limited to technical specifications, monitoring, and quality assurance;
- Review conformity with the design concepts of the services and with the information given in the contract documents in contract with construction companies;
- Render interpretation of our client's contract documents necessary for the proper execution of construction, with reasonable promptness and in accordance with any time limit agreed upon;
- Do on-site observation and keep UNSOS informed on the construction progress of designated project;
- Compare the sites working progress with the contractors working schedule and take the required action for the sites completion before deadline;
- Manage and oversee project costs by means of resources and cash-flow plans in MS Project;
- Manage invoice and payment process for timely payment of contractors;
- Ensure that Project is completed to a satisfactory standard before final payment is authorized;
- Offer support as requested to all colleagues on construction and other technical matters;
- Assist the field engineers and assistants on Quality control and Safety plan to technical specifications;
- Ensure field reports are as per the Quality Control and Safety Plans;
- Manage the security related structures in MIA
- Manage the day to day operation of HEU
- Perform other duties as may be assigned by the Chief IDIS;

DELIVERABLES

- Review and verify the task order proposals submitted by contractors;
- Visit project sites on a regular basis, monitor the works quantity, qualities and submit the progress reports;
- Verify the completed works and related invoices
- Issues certificate of works completion
- Submit the contractor performance report

Competencies:

Professionalism – Sound and proven experience of property management and related duties. Demonstrated skills and ability to coordinate work with Self Accounting Units and maintain Key Performance Indicator of the unit. Proven interpersonal skills and the ability to establish and maintain effective working relations in a multi-cultural, multi ethnic environment with sensitive and respect for diversity. Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

- **Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications requirements:

Education: University degree in Civil Engineering and relevant training and experience on infrastructure projects including quality control and safety implementation.

Experience: At least 7 (seven) years of experience in the field of infrastructure planning and construction. Experience in Somalia is desirable. Previous experience with UN Peacekeeping Operations is a strong advantage. Experience of complex Civil Engineering a major plus.

Language: English and French are the working languages of the United Nations Secretariat. For this opening, fluency in oral and written English is required. Knowledge of French or Arabic is an asset.

Assessment: Evaluation of qualified candidates may include an assessment exercise which may be followed by competency based interview.

How to Apply:

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below on or before the deadline. The P.11 is on the <https://unsos.unmissions.org/jobs>. Applications submitted after the deadline **10 JANUARY 2018** will not be accepted. CVs will not be accepted.

Email: recruitment-unsoa@un.org

Please quote, Vacancy Announcement Number and Functional Title in the subject of the e-mail

A copy of P11 to be attached.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).