



**UNITED NATIONS SUPPORT OFFICE IN SOMALIA
(UNSOS)**

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

ADVERTISEMENT

DEADLINE FOR APPLICATIONS:	22 FEBRUARY 2017
DATE OF ISSUANCE:	16 FEBRUARY 2017
FUNCTIONAL TITLE:	FIRE SAFETY ASSISTANT
SECTION:	SECURITY SECTION
LOCATION:	MOGADISHU, SOMALIA
TYPE OF CONTRACT:	INDIVIDUAL CONTRACTOR (INTERNATIONAL)
DURATION OF CONTRACT	1-9 MONTHS
VACANCY ANNOUNCEMENT NUMBER:	UNSOS/FSA /024/2016

Special Notice:

Interested applicants who are working with UNSOS/UNSOM Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

Organizational Setting and Reporting:

The post is located in UNSOM Security Section in Mogadishu, Somalia. The incumbent reports to the Chief Security Officer, through established reporting lines.

Responsibilities:

Working under the direct supervision of the Mission Fire Officer (MFO) the Fire Safety Assistant duties will include the following;

- Assist the Officer in Charge of the Fire Unit in the administrative requirements of all aspects of a Security Fire Unit;
- Maintain workable liaison with other fire safety offices or fire intervention department;
- Implement Fire Safety Plan and Emergency Evacuation Plan;
- In case of fire event, performs in accordance with the Fire Safety Plan and Emergency Evacuation Plan;
- Coordinate with mission's facilities personnel, organization management on fire safety issues;
- Conducts regular inspections of fire extinguisher and fire safety equipment;
- Maintain database of all fire safety equipment, reports all shortcomings to the MFO;
- Maintains database of all fire intervention equipment, reports all shortcomings to the MFO;
- Maintains a database of Fire Wardens; Maintains a workable liaison with Fire Wardens;
- Assists in the delivery of fire safety awareness briefings and training as assigned;
- Participate in fire prevention training;
- Performs any other fire safety related duties as directed;

Work implies frequent interaction with the following:

Project Managers and other project personnel; Security personnel; Fire Safety Officers in other UN bodies; Local fire safety officials; Fire safety officers of other national and international organizations.

Results Expected:

Effective administration and coordination of a fire safety system that is capable to enable United Nations activities, while ensuring the safety and well-being of personnel and a safe working environment within United Nations premises and assets.

Competencies:

Professionalism: Knowledge of fire safety management, Knowledge, understanding and ability to manage fire safety challenges in post-conflict environment; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; Remains calm in stressful situations

Communication: Speaks and writes clearly and effectively; Listens to others, correctly interprets messages from others and responds appropriately ;Asks questions to clarify, and exhibits interest in having two-way communication ;Tailors language, tone, style and format to match the audience Demonstrates openness in sharing information and keeping people informed.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; Places team agenda before personal agenda; Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: High school diploma and / or equivalent technical or vocational certificate

Experience: At least six years' experience and exposure at the international level and in a conflict or post conflict environment is required. Must be certified to drive and operate Puma armored vehicles. Desirable experience: Heavy vehicle driver license, fire safety planning, fire safety operations, fire risk assessment, standard operating procedures, security administration, security logistics in a post-conflict environment, security staffing in post-conflict and multicultural environment.

Language: English and French are the working languages of the United Nations Secretariat. For the post advertised, fluency in oral and written English is required.

Assessment: Evaluation of qualified candidates may include an assessment exercise which will be followed by competency based interview.

How to Apply:

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below on or before the deadline. The P.11 is on the <https://unsos.unmissions.org/jobs>. Applications submitted after the deadline **22 February 2017** will not be accepted. CVs will not be accepted.

Email: recruitment-unsoa@un.org

Please quote, Vacancy Announcement Number and Functional Title in the subject of the e-mail

A copy of P11 to be attached.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).