



**UNITED NATIONS ASSISTANCE MISSION IN SOMALIA
(UNSOM)**

**UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY
THIS POSITION IS OPEN TO SOMALI NATIONALS ONLY AND DOES NOT HAVE INTERNATIONAL BENEFITS
FEMALE CANDIDATES ARE PARTICULARLY ENCOURAGED TO APPLY**

DEADLINE FOR APPLICATIONS:	03 JANUARY 2018
DATE OF ISSUANCE:	04 DECEMBER 2017
FUNCTIONAL TITLE:	SECURITY INFORMATION ASSISTANT
LEVEL:	GL-5
SECTION:	SECURITY
LOCATION:	MOGADISHU
DURATION OF CONTRACT:	ONE (1) YEAR FIXED TERM
VACANCY ANNOUNCEMENT NUMBER:	UNSOM/SEC/041/2017

Special Notice

This position is funded for an initial period of one year, extension of appointment will be subject to budgetary approval. Appointment against this post is on a local basis. The candidate is responsible for any travel expenses incurred in order to take-up the appointment. All applicants are strongly encouraged to apply on-line as soon as possible after the job opening has been posted and well before the deadline stated in the job opening.

Interested applicants who are working with UN Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

Organizational Setting and Reporting Relationships:

This positions is located in the United Nations Assistance Mission in Somalia (UNSOM) in Mogadishu. The Security Information Assistant reports to the Operations Officer. S/he will support and assist the Operations Officer in the Field Mission to ensure the safety and security of UN Staff members, UN Facilities and property in the mission area. When and if required the Security Information Assistant will provide support to the mission's security training and planning.

Duties and Responsibilities

Within delegated authority, the Security Information Assistant will be responsible for the following duties:

1. Information Collection Analysis:

- Identification and coordination of security information requirements, collection, collation and dissemination of security threat information to security personnel, mission or area security leadership;
- Assist the SIA/CSA/CSO/SA/FSCO in the development of security risk assessments in the country or regional offices, or in preparation of rapid threat and risk assessments;
- Research on specific threat factors and supports the Crisis Management Team(CMT) in response to specific security incidents;
- Collect information on factors of insecurity ,participate in determination of the relevance and validity of security information and the reliability of information resources;

2. Communication:

- Advise the SIA/CSA/CSO/SA/FSCO on threats affecting the United Nations;
- Contribute to the development of corresponding security advisories and recommendations on security operating procedures;
- Maintain effective communication channels with security authorities of host countries and other interlocutors;
- Draft and coordinate timely dissemination of security threat information to mission leadership and Security Personnel;
- Prepare reports, as required, on security incidents affecting United Nations system personnel, assets and operations;
- Perform other duties.

Competencies:

Professionalism: Good understanding of political, social and economic developments in Somalia and in particular Mogadishu. Ability to identify and analyze political, clan and economic issues that have the potential to cause civil unrest. Demonstrated ability to develop and maintain relationships with key stakeholders in the administration and community. Ability to develop source data collection. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faces with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Communication: Speaks and writes clearly and effectively; Listens to others, correctly interprets messages from others and responds appropriately; Asks questions to clarify, and exhibits interest in having two-way communication; Tailors language, tone, style, and format to match the audience; Demonstrates openness in sharing information and keeping people informed.

Teamwork: Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decisions even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: High school diploma or equivalent technical or vocational certificate. UNDSS certification in any of the following is an asset: Security Certification Programme, Hostage Incident Management, Close Protection Officers Course, and Security Investigation.

Experience: A minimum of five (05) years of progressively responsible experience in information management with military, police, international information management, or international security management organizations is required.

Languages: English and French are the working languages of the United Nations Secretariat. For this position, fluency in oral and written English and Somali is required. Knowledge of another UN language is an advantage.

Method of Evaluation: Qualified candidates for this position may include a substantive assessment which will be followed by a competency-based interview.

How to Apply:

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below **quoting vacancy announcement number and functional title on the subject** line on or before the deadline. The P.11 is on the <https://unsos.unmissions.org/jobs>. Applications submitted after the deadline **January 3, 2018** not be accepted. **Curriculum Vitae (CV) will not be accepted.** Only shortlisted applicants will be contacted for interview.

Email: recruitment-unsoa@un.org

Kindly attach a copy of P11, High School Certificate, Passport and or National Identification Card. These are required as part of your application for consideration of eligibility. Please note CID and NISA Certificates are required at a later stage of the recruitment process.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).