

Posting Title : CHIEF OF SERVICE, SUPPLY CHAIN MANAGEMENT, D1
Job Code Title : CHIEF OF SERVICE, SUPPLY CHAIN MANAGEMENT
Department/ Office : United Nations Support Office in Somalia
Location : MOGADISHU
Posting Period : 29 March 2021-27 April 2021
Job Opening number : 21-LOG-UNSOS-152801-R-MOGADISHU (M)
Staffing Exercise : N/A

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Org .Setting And Reporting

This position is located in the United Nations Support Office in Somali (UNSOS). The Chief of Service, Supply Chain Management will be based in Mogadishu and reports to the Director, UNSOS. UNSOS provides administrative and logistics support to the United Nations Assistance Mission in Somalia (UNSOM) and the African Union Mission in Somalia (AMISOM). UNSOS has logistics bases in Mogadishu and Mombasa, and warehouses in regional office or sector headquarters locations in Somalia, and substantial Supply Chain administrative and logistics function and activities based in Nairobi, Kenya.

Responsibilities

Within delegated authority, the Chief of Service, Supply Chain Management D-1 will be responsible for the overall management of supply chain activities which includes planning, guidance and coordination of all supply chain areas. These integrated supply chain areas include planning and execution including guidance and policy of acquisitions, procurement, warehousing, asset and inventory management, supply chain business intelligence, transportation and freight planning (air, land, sea), expediting movement and tracking distribution as follows:

Management:

- Participates in the planning process, with particular attention to supply chain areas and contributes to an integrated approach and consistency in the implementation and operationalization of supply chain within the mission's supported activities.
- Initiates the development and implementation of the supply chain work plan, including supply chain forecasts, priorities and anticipated requirements. Implements policies and procedures to facilitate achieving work plan goals.
- Ensures coordination and monitoring of overall strategies and programmes for the supply

chain activities of the supported missions and takes the lead in consolidating the required human and financial resources for the service.

- Rapidly redirects the work plan to accommodate and support major operational changes in the mission.
- Develops and implements a service optimization programme to promote continuous improvement in the quality and delivery of supply chain activities to mission clients. This includes a regular review of critical and key supply chain processes to identify and resolve bottlenecks, delays and inefficiencies. This also includes the establishment of relevant strategic supply chain performance indicators which provide data and analysis for review by senior management.
- Ensures that all processes and systems in place are relevant and cost effective. Through collaboration with all stakeholders, he/she also ensures implementation of the end-to-end supply chain programme.
- Establishes priorities and sets management performance goals for staff. Recommends and coordinates training programs for supply chain staff. Actively engages in management performance duties and ensures the provision of management, guidance, development, training, feedback, performance evaluation and appraisal, administrative support and other management functions to staff in the areas of his/ her responsibility.
- Ensures good order and discipline of staff under his/her overall supervision. Develops initiatives to promote the welfare and well-being of mission staff.

Budget and Finance:

- Ensures that the supply chain budget, human resources, and assets are optimally budgeted and allocated to support effective and cost efficient supply chain services across all mission components and provides advice on any re-prioritization of resources during the budget period, in line with priorities that support effective mandate implementation.
- Establishes a set of robust policies, procedures, practices, standards and tools for the management of the supply chain that are consistent with UN regulations, rules, policies and practices in order to ensure proper budget, accounting, procurement, financial, assets and human resources management and control of supply chain expenditures.
- Assumes responsibilities of a Certifying Officer for the mission supply chain budget.

Advisory:

- Provides strategic advice to the Director on the necessary managerial, logistical and administrative support required to fully implement an integrated supply chain.
- Maintains active communication with UN headquarters and the global and regional service centers supporting the mission in relation to supply chain management activities.
- Works collaboratively with Service Delivery and Operations and Resources Management Services, and other Mission Support functions to achieve shared objectives.
- Actively engages with civilian, police and military components within the missions to ensure coordinated, high quality supply chain support in accordance with their operational requirements. Provides effective management of human, financial and material resources of the supply chain.
- Liaises, negotiates and coordinates with national authorities with respect to supply chain matters. Provides guidance, support and supervision to senior administrative and logistics

support staff within the supply chain service as well as audit and evaluation services, as appropriate.

- Carries out other duties as assigned and deputizes for the Director when called for.

Competencies

PROFESSIONALISM: Knowledge of the substantive field of work in the areas of supply chain management. Ability to provide seasoned effective specialized advice in a broad range of supply chain, logistical, and administrative areas to the Director and senior mission staff; ability to ensure adequate preparation of reports or rational with respect to key logistic and administrative decisions; strong negotiation and conflict-resolution skills. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges. Remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing.

PLANNING & ORGANIZING: Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

CLIENT ORIENTATION: Considers all those to whom services are provided to be "clients " and seeks to see things from clients' point of view. Establishes and maintains productive partnerships with clients by gaining their trust and respect. Identifies clients' needs and matches them to appropriate solutions. Monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems. Keeps clients informed of progress or setbacks in projects. Meets timeline for delivery of products or services to client.

LEADERSHIP: Serves as a role model that other people want to follow. Empowers others to translate vision into results. Is proactive in developing strategies to accomplish objectives. Establishes and maintains relationships with a broad range of people to understand needs and gain support. Anticipates and resolves conflicts by pursuing mutually agreeable solutions. Drives for change and improvement; does not accept the status quo. Shows the courage to take unpopular stands.

JUDGEMENT/DECISION-MAKING: Identifies the key issues in a complex situation and comes to the heart of the problem quickly. Gathers relevant information before making a decision. Considers positive and negative impacts of decisions prior to making them. Takes decisions with an eye to the impact on others and on the Organization. Proposes a course of action or makes a recommendation based on all available information. Checks assumptions against facts. Determines that the actions proposed will satisfy the expressed and underlying needs for the decision. Makes tough decisions when necessary.

Education

Advanced university degree (Master's or equivalent) in supply chain management, business administration/management, or related field. A first-level university degree with two additional years of qualifying work experience may be accepted in lieu of the advanced university degree. Supply Chain Operations Reference-Professional (SCOR-P) certification is desirable.

Work Experience

A minimum of fifteen years of progressively responsible experience in at least three supply chain management functions: acquisition, procurement, supply chain planning, logistics, warehousing, asset and inventory management, passenger and cargo transportation, or contract management is required.

At least five years of management experience in supply chain management, of which at least three years of managing supply chain operations in an international environment is required. Experience in managing complex supply chain management operations in a conflict or post-conflict environment with scarcity of resources is desirable.

Experience in change management is desirable.

Experience in planning, deployment or sustaining field operations is desirable.

Languages

English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in oral and written English is required.

Assessment

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

Special Notice

The United Nations Secretariat is committed to achieving 50/50 gender balance and geographical diversity in its staff. Female candidates are strongly encouraged to apply for this position.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation, sexual abuse, or sexual harassment, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. The

term "sexual harassment" means any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offence or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment, and when the gravity of the conduct warrants the termination of the perpetrator's working relationship. Candidates who have committed crimes other than minor traffic offences may not be considered for employment.

Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.

The paramount consideration in the appointment, transfer, or promotion of staff shall be the necessity of securing the highest standards of efficiency, competence, and integrity. By accepting an offer of appointment, United Nations staff members are subject to the authority of the Secretary-General and assignment by him or her to any activities or offices of the United Nations in accordance with staff regulation 1.2 (c). In this context, all internationally recruited staff members shall be required to move periodically to discharge new functions within or across duty stations under conditions established by the Secretary-General.

Applicants are urged to follow carefully all instructions available in the online recruitment platform, *inspira*. For more detailed guidance, applicants may refer to the Manual for the Applicant, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the *inspira* account-holder homepage.

The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in *inspira* to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

