



UNITED NATIONS SUPPORT OFFICE IN SOMALIA (UN SOS)

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY

DEADLINE FOR APPLICATIONS:	10 JUNE 2016
DATE OF ISSUANCE:	25 MAY 2016
FUNCTIONAL TITLE:	GYM SUPERVISOR
SECTION:	ADMINISTRATION
LOCATION:	MOGADISHU
TYPE OF CONTRACT:	INTERNATIONAL INDIVIDUAL CONTRACTOR
DURATION OF CONTRACT	1 – 9 MONTHS
VACANCY ANNOUNCEMENT NUMBER:	UNSOM/GYM/029/2016

Special Notice:

It is likely that the UN mission and Agencies will be in Somalia for many years. This means that for the staff there needs to be a good range of leisure activities including fitness for those who are sports minded for the staff's general health and wellbeing. The UN has committed to the provision of gymnasiums in the main camp and regional bases. Gymnasium related activities need to be widely available for all staff but at the same time need to be properly and safely managed. At the same time such activities need to be managed safely without undue risk to staff. This will be done through a Gym Supervisor.

Interested applicants who are working with UNSOS/UNSOM Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

Organizational Setting and Reporting Relationships:

This position is located in Mogadishu. The incumbent reports to Chair of the Staff Welfare and Recreation Committee.

Responsibilities:

Within delegated authority, the Gym Supervisor will be responsible for the following duties:

- Ensure that UN staff and approved partner agency staff have safe access to well-functioning gymnasiums.
- Equipping approved UN gyms with a range of equipment as agreed through the Sport and Fitness Committee which is a sub-committee of Staff Welfare and Recreational Committee.
- Educating and assisting staff to safely operate gym equipment. This will include during peak periods of gym use of normal working hours.
- Overseeing the maintenance of all equipment and replacing obsolete equipment.
- Coordinate a schedule of gym activities and classes.
- Traveling regularly to the Regional bases to establish and maintain the gyms.
- Attending and participating all Sport and Fitness Committee meetings.
- Recommending innovations and improvements for staff sport fitness, safety and wellbeing.
- Design and direct workout programs that are tailored to the client's needs and goals, teach and demonstrate the use of gym equipment, observe the client as they exercise and correct any improper techniques, maintain equipment, administer first-aid if necessary and, in some cases, advise the client in improving lifestyle and diet choices.
- Help staff improve their health through exercise and nutrition.
- Implement facility rules and regulations in all gyms.

Competencies

Professionalism: Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently

Technological Awareness -Keeps abreast of available technology; Understands applicability and limitations of technology to the work of the office; actively seeks to apply technology to appropriate tasks; Shows willingness to learn new technology.

Education: High school diploma in fitness training or a related field.

Experience: At least 2 years of progressively responsible relevant experience in gym and sports environments.

Language: English and French are the working languages of the United Nations Secretariat. Fluency in English (both oral and written) is required for this post. An addition of any other UN language will be an advantage.

Assessment: Evaluation of qualified candidates for this position may include a substantive assessment which
Method: will be followed by a competency-based interview.

Other: Have a sound understanding of the principles of workplace health and safety, and experience in the promoting health and safety in a gym environment.
Must be willing to working with people from many different backgrounds and abilities.

How to Apply:

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below on or before the deadline. The P.11 is on the <http://www.unon.org/>. Applications submitted after the deadline **10 June 2016** will not be accepted. CVs will not be accepted.

Email: recruitment-unsoa@un.org

**Please quote, Vacancy Announcement Number and Functional Title in the subject of the e-mail
A copy of P11 to be attached.**

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).