

UNITED NATIONS



NATIONS UNIES

United Nations Support Office in Somalia
(UNSOS)

REQUEST FOR EXPRESSION OF INTEREST

Production, printing and distribution of novelty publicity materials

The United Nations Support Office in Somalia (UNSOS) hereby solicits Expression of Interest (EOI) from competent companies to undertake production, printing and distribution of novelty publicity materials in support of strategic communication activities for the African Union Mission in Somalia (AMISOM), the United Nations Assistance Mission in Somalia (UNSOM), and the United Nations Support Office in Somalia (UNSOS).

The contractor shall provide production, print, transportation and distribution services for publicity material - including novelty items and outdoor media. The contractor must demonstrate the capability to design, produce and disseminate various written materials for publicity including informational materials, outdoor promotional materials and novelty products for targeted audiences as indicated as requested by the clients.

UNSOS intends to enter into an agreement for an initial period of one (1) year with an option to extend for additional two (2) one-year periods (1+1+1) subject to satisfactory performance at the discretion of UNSOS. The duration of each quarterly assignment is three weeks (21 calendar days) per contract year.

UNSOS seeks to engage services of a suitable contractor to design and print quality items at competitive prices, and provide shipping/delivery/distribution services to the locations specified

Sector 1: Mogadishu, Afgooye, Marka, Barawe, Qoryoorey

Sector 2: Dhobley, Afmadow

Sector 3: Baidoa, Huddur, Burhakaba, Dinsoor

Sector 4: Beledweyne, Jalalaqsi, Mahas, Bula Burto

Sector 5: Jowhar, Balcad, Mahaday, Bio Adde

Sector 6: Kismayo

Services shall not be limited to the aforementioned locations and may be required at a wider number of locations within Somalia based on operational requirements as well as;

Kenya: Nairobi

Ethiopia: Addis Ababa

The contractor shall appoint a Resident Project Manager based permanently in Mogadishu for the duration of the contract.

Interested companies are invited to submit their EOI by e-mail to deacstrom@un.org; njie-janneh@un.org and copy to unsoa-procurement@un.org or hand delivery to the address indicated below. The EOI must include, at a minimum, the following documentation/information:

1. United Nations Global Market (UNGM) Registration Number. Company must be registered in this line of business.
2. Company's Contact Details: Company Name, Contact Person, UNGM Number, Company Address, Telephone Numbers, Mobile Numbers, and Official E-mail address must be provided.

This Request for Expression of Interest (REOI) does not constitute a solicitation. UNSOS reserves the right to change or cancel the requirements at any time during EOI and/or solicitation process. Submission of a reply to this REOI does not automatically guarantee that such firm will be considered for receipt of the solicitation when issued. Only vendors, deemed qualified upon completion of an objective evaluation of their submission of EOI, will receive the final tender solicitation document.

Submit the above in sealed envelopes, clearly labeled “**Expression of Interest Production, printing and distribution of novelty publicity materials**” on or before **30 March 2018, Friday, 1200hrs, Mogadishu local time (GMT+3)** to the address below or by e-mail to decastrom@un.org; njie-janneh@un.org and copy to unsoa-procurement@un.org,

Those interested in participating in the bidding may forward their Expression of Interest to:

The Chief Procurement Officer
Re: **Expression of Interest – Production, printing and distribution of novelty publicity materials**
UNSOS Procurement Section
Block E, Room E4 – E6
UNSOS Compound, Mogadishu,
Federal Government of Somalia
Tel: + 254 41 350 6161
Email address: njie-janneh@un.org; decastrom@un.org;
copy to unsoa-procurement@un.org,

UNSOS encourages interested companies to submit their Expression of Interest by email to the email addresses indicated above. Any queries on this REOI may be addressed to decastrom@un.org; njie-janneh@un.org; and copy to unsoa-procurement@un.org. Thank you for your continued interest in the United Nations' procurement opportunities.