



United Nations Support Office In Somalia (UNSOS)



United Nations Core Values: Integrity, Professionalism, Respect for Diversity

This Position Is Open To Somali Nationals Only And Does Not Have International Benefits

FEMALE CANDIDATES ARE PARTICULARLY ENCOURAGED TO APPLY

DEADLINE FOR APPLICATIONS: 26 FEBRUARY 2016
DATE OF ISSUANCE: 27 JANUARY 2016
FUNCTIONAL TITLE: ASSOCIATE MOVEMENT CONTROL OFFICER
LEVEL: NO-B
SECTIONS UNIT: MOVEMENT & CONTROL SECTION
LOCATION: MOGADISHU
DURATION OF CONTRACT: ONE (1) FIXED TERM
VACANCY ANNOUNCEMENT NUMBER: UNSOS/MOVCON/002/2016

DESCRIPTION and RESPONSIBILITIES

Under the overall supervision of the Chief Movement Control, UNSOS, the Movement Control Officer will perform functions relating to the success of MOVCON Nairobi strategic roles and tasked to meet UNSOS/AMISOM/UNSOM operational movement requirements in accordance with UNSOS rules and regulations.

Specifically the incumbent will be responsible for the following:

- Develop, implement and manage the sea, air or surface transportation plan for military and civilian police personnel, including formed military units, contingent owned equipment and United Nations owned equipment, including dangerous goods, to and from Peacekeeping missions, within operating parameters established through coordination with DFS, DPKO and other involved participants.
- Identify the most cost efficient, operationally effective and feasible plan for each transport requirement within geopolitical and operational risk management and mitigation parameters;
- Analyze, plan and present strategic movement options analysis in a clear and concise manner to DFS/DPKO senior management then execute and coordinate movements based on management's decision;
- Ability to plan and coordination movement of Military Contingent troops/ Formed Police Unit personnel and COE during deployments, rotations and repatriations.
- Plan and coordinate deployments and rotations of military contingents cargo conducted commercially; Ensure dangerous goods are transported In Accordance With (IAW) International Air Transport Association (IATA) and Dangerous Goods Regulations (DGRs); Assist with the movement of contingent military personnel and cargo on UN or contracted assets into, within and out of Mission areas
- Prepare Scopes of Work for commercial transportation, customs clearance and freight forwarding services and their respective technical evaluations in response to bids for these services;
- Management of all Movement Control Third Party Logistic contractor/s in support of all UNSOS cargo movement in and out of Kenya, Somalia and within the mission area.
- Monitor and evaluate transportation equipment and terminal facilities used by the United Nations to ensure safe and efficient delivery of equipment and personnel and note deficiencies to be corrected;
- Contribute to the preparation of various written reports, guidelines, policies, procedures, studies, briefings and other communications.
- Prepare requisitions for strategic movement operations, ensuring that requirements and specifications are accurate and complete, and ensure funds availability; Coordinate requisition process with purchasing authorities to ensure that bidding and approval processes meet required timetables;
- Provide leadership to the Movement Control units (Shipping, Passenger Booking, JMCC) and Team in Nairobi.

COMPETENCIES

- **Professionalism:** Ability to work under pressure. Knowledge of movement control operations and/or related fields. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Planning and Organizing** - Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
- **Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping supervisor as well as the team informed.
- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings. Works well with other clinicians
- **Client orientation:** Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.
- **Technological awareness:** Keeps abreast of available technology; Understands applicability and limitations of technology to the work of the office; Actively seeks to apply technology to appropriate tasks; Shows willingness to learn new technology.

Qualifications

Education: Advanced university degree (Master's Degree or equivalent) in business or public administration, transportation, management or other relevant area. A first level university degree in combination with qualifying experience in transportation-related occupation or logistics may be accepted in lieu of the advanced university degree.

Experience: A minimum of two (2) years of progressively responsible experience in air, sea or surface transport required. Experience in military transportation and movements is highly desirable. Experience in a UN peacekeeping mission would be an asset. Experience in Transportation and movement management of dangerous goods would be an asset.

Desirable: Demonstrate knowledge and understanding of ERP (UMOJA) systems, organizational transformation and process improvements.

Language: Fluency in English and Somali (both oral and written) is required; knowledge of another UN official language is an advantage.

Skills: Computer skills, proficiency in MS Office and Internet.

Qualified candidates may submit their applications including their p11 form (attached) to the address mentioned below on or before the deadline. The p.11 is on the <http://www.unon.org/content/employment-opportunities>. CV's will not be accepted.

Email: recruitment-unsoa@un.org

Please quote;

Vacancy Notice Number and Functional Title in the Subject of the e-mail.

A copy of P11 to be attached.

Applications received after 26 February 2016 will not be considered.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

The United Nations does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, or training).

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