



UNITED NATIONS ASSISTANCE MISSION IN SOMALIA
(UNSOM)

UNITED NATIONS CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY
THIS POSITION IS OPEN TO SOMALI NATIONALS ONLY AND DOES NOT HAVE INTERNATIONAL BENEFITS
FEMALE CANDIDATES ARE PARTICULARLY ENCOURAGED TO APPLY

DEADLINE FOR APPLICATIONS: 15 NOVEMBER 2018
DATE OF ISSUANCE: 16 OCTOBER 2018
FUNCTIONAL TITLE: ASSOCIATE DISARMAMENT, DEMOBILISATION AND REINTEGRATION OFFICER
LEVEL: NO-B
SECTIONS UNIT: DDR SECTION/ ROLSIG
LOCATION: MOGADISHU
DURATION OF CONTRACT: ONE (1) YEAR FIXED TERM APPOINTMENT
VACANCY ANNOUNCEMENT NUMBER: UNSOM /DDR / 044/ 2018/SM

Special Notice

This position is funded for an initial period of one year, extension of appointment will be subject to budgetary approval. Appointment against this position is on a local basis. The candidate is responsible for any travel expenses incurred in order to take-up the appointment. All applicants are strongly encouraged to apply on-line as soon as possible and well before the deadline stated in the job opening.

Interested applicants who are working with UN Contractors must fulfil the obligations of their contracts with the UN Contractors in order to be eligible to apply for this vacancy.

Organizational Setting and Reporting Relationships:

This position is located within the United Nations Assistance Mission in Somalia (UNSOM) Mogadishu. The incumbent will be based in Mogadishu and report to the Head Disarmament, Demobilization and Reintegration (DDR) Section.

Responsibilities:

Within delegated authority, the Associate Disarmament, Demobilization and Reintegration Officer will be responsible for the following duties:

1. Contributes in the development, implementation and evaluation of Disarmament, Demobilization and Reintegration (DDR) related activities assigned region in accordance with system-wide principles and guidance, and the mandate of the Mission in particular.
2. Carries out basic research and analysis on selected aspects of the DDR programme, including operations and other related subjects and activities, e.g. reviews relevant documents and reports; collects analyzes and presents statistical data and other information gathered from diverse sources; identifies problems and issues to be addressed and recommends corrective action; liaises with relevant parties; identifies and tracks follow-up actions.
3. Contributes to the monitoring of DDR activities, undertakes periodic review of DDR operations to assess effectiveness and efficiency, achievement of results and procedural compliance.
4. Maintains awareness of current DDR issues, including relevant political, policy and gender considerations; monitors and assesses the political situation in assigned are of responsibility as required.
5. Participate in discussions with the Mission's civilian, military and other components, as well as with international and national partners on DDR activities.
6. Establishes and maintains contact with national authorities, civil society, UN Agencies, Funds, and Programmes with complementary mandates, and other relevant partners.

7. Contributes to support the coordination efforts amongst Federal Government of Somalia (FGS), Federal Member State (FMS), international and national partners for the implementation of national program for disengaged combatants.
8. Contributes to the preparation of various written outputs, e.g. draft background papers, analytical notes, sections of reports and studies, manuals or standards and procedures, inputs to publications, etc.
9. Provides administrative and substantive support to consultative and other meetings, conferences including the preparation of background documents and presentations, handling logistics, drafting minutes of meetings etc.
10. Undertakes outreach activities; participates in the development and delivery of training workshops, seminars and inductions courses on assigned topics/ activities.
11. Organizes field visits for high-level UN Officials; participates in field visits to review implementation of various DDR programmes/ activities, including provision of substantive and administrative support.
12. Performs other related duties as required.

Competencies:

Professionalism: Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter i.e. understanding of the DDR approaches and PCVE linkages in in the framework of UNSOM-DDR mandate. Ability to coordinate with wide range of international partners, donors and senior governmental officials. Ability to work under extreme pressure, on occasion in a highly stressful environment (e.g. volatile security environment).. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges. Remains calm in stressful situations. Takes responsibility for incorporating gender perspective and ensuring the equal participation of women and men in all areas of work.

Accountability: Takes ownership of all responsibilities and honors commitments. Delivers outputs for which one has responsibility within prescribed time, cost and quality standards. Operates in compliance with organizational regulations and rules. Supports subordinates/ team-members, provides oversight and takes responsibility for delegated assignments. Takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

Qualifications:

Education: Advanced university degree(Master's degree or equivalent) in political science, international relations, social science, international economics, law, public administration, or related field. A first level university degree with combination of one additional year of qualifying experience may be accepted in lieu of the advanced university degree.

Experience: A minimum of one year of progressively responsible work experience in international affairs,at national or international level,such as peace keeping, peacebuilding or development programmes, with specific focus on conflict/ post conflict and economic recovery issues or related areas. Previous progressively responsible work experience at national level working with vulnerable groups, in the areas of peacekeeping, peacebuilding, development, small arms, DDR is an advantage

Language: English and French are the working languages of the United Nations Secretariat. **For the position advertised,** fluency in English (both oral and written), is required; knowledge of other United

Nations languages is desirable. For this position, fluency in Somali language (both oral and written) is required.

Assessment Method: Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

Additional Information:

Candidates who are not selected, but whose performance in the interview process nevertheless demonstrated them to be suitable for a similar function may be kept on a roster for up to seven years. Candidates placed on the roster may be considered for selection against future vacancies for the same function and level.

How to Apply:

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below on or before the deadline. The P.11 is on the <https://unsos.unmissions.org/jobs>. Applications submitted after the deadline **15 November 2018** will not be accepted. **CVs will not be accepted.**

Email: recruitment-unsoa@un.org

Please quote, Vacancy Announcement Number and Functional Title in the subject of the e-mail

Kindly attach a copy of P11, Degree/ or Certificate, Passport and or National Identification Card. Please note Criminal Investigation Department (CID) and National Intelligence and Security Agency (NISA) certificates are required at a later stage of the recruitment process.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).